

**COUNCIL TAX****OCCUPATION/LIABILITY DETAILS****1. NAME[S] OF PERSON[S] WHO WILL BE LIABLE FOR PAYMENT OF COUNCIL TAX**

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**2. NAME[S] OF OTHER ADULT RESIDENTS [AGED 18] OR RESIDENTS WHO WILL REACH 18 YEARS OF AGE WITHIN NEXT 12 MONTHS [D.O.B. REQUIRED]**

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**3. ADDRESS OF PROPERTY**

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POSTCODE

**4. DATE OF OCCUPATION****5. DATE OF COMPLETION [IF PURCHASED]****6. NAME & ADDRESS OF SOLICITOR ACTING FOR YOU IN THE PURCHASE OF THE PROPERTY**

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**7. DATE OF COMMENCEMENT OF TENANCY OR LICENCE IF [RENTED]****8. DATE OF COMMENCEMENT OF LEASE [IF LEASED]****7A. NAME & ADDRESS OF LANDLORD****8A. NAME & ADDRESS OF OWNER**

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**9. PREVIOUS ADDRESS OF TAXPAYER[S]**

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If the property is occupied solely by one adult, please complete this section.

1. The above property is occupied solely by

Mr/Mrs/Miss/Ms

Name in Full \_\_\_\_\_

and has been since \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I Understand that I must notify the Council Tax Section at the Town Hall if the number of adult residents changes or if any member of the household reaches the age of 18 years and that this may affect the amount of Council Tax payable.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_